

**PROPERTY MANAGEMENT APPLICATION -LANDLORD**

**Rental Property Address:** \_\_\_\_\_  
\_\_\_\_\_

**Legal Description:** \_\_\_\_\_ **P.I.D.:** \_\_\_\_\_

**Registered Owner(s) of Property:** \_\_\_\_\_

**Registered Owner(s) Address:** \_\_\_\_\_

**Phone # Res.:** \_\_\_\_\_ **Bus.:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Proof of Ownership required**

***(B.C. Online search to be charged to client if not provided - \$15.00)***

**Name(s) of Local Contacts/Relatives (if applicable):**

\_\_\_\_\_

**Phone # Res.:** \_\_\_\_\_ **Bus.:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Accountant's Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Accountant's Address:** \_\_\_\_\_

**Insurance Agent:** \_\_\_\_\_ ***(Cover Note required)***

**Property Information:**

**Size of Property (Square Feet):** \_\_\_\_\_ **Year Property was Built:** \_\_\_\_\_

**Number of Bedrooms:** \_\_\_\_\_ **Number of Bathrooms:** \_\_\_\_\_

**Houses:**

**Plumbing - Copper *or* Plastic:** \_\_\_\_\_ **Age:** \_\_\_\_\_

**Roof - Type:** \_\_\_\_\_ **Age:** \_\_\_\_\_

**Heating - Type:** \_\_\_\_\_ **Approx. cost per month:** \_\_\_\_\_

Wiring - Fuse Box *or* Breaker Panel: \_\_\_\_\_ Age: \_\_\_\_\_

Pool/Hot Tub - Special Instructions: \_\_\_\_\_

**Location of Utilities:**

Electrical Panel: \_\_\_\_\_

Gas: \_\_\_\_\_

Water Shut Off: \_\_\_\_\_

**Alarm Monitoring:**

Alarm Code: \_\_\_\_\_ Password: \_\_\_\_\_

Alarm Company Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Can it be Cancelled or Transferred?: \_\_\_\_\_

**Condos:**

Strata Plan #: \_\_\_\_\_ *(copy of Bylaws required)*

Maintenance fees: \_\_\_\_\_ To be paid by DPM. **YES**  **NO**  *(check box)*

Parking Stall #: \_\_\_\_\_ Storage Locker #: \_\_\_\_\_

Name of Management Company: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

**1. I am/we are NON-residents of Canada for income tax purposes.**

**I /we agree to file all forms and tax returns required of a non-resident by Revenue Canada and understand and agree that Dennison Property Management Ltd. will be acting as our agent in this regard.**

**YES**  **NO**  *(check box)*

**2. We are Residents of Canada for income tax purposes.**

**YES**  **NO**  *(check box)*

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Owner name -print*

\_\_\_\_\_  
*Owner signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Owner name -print*

\_\_\_\_\_  
*Owner signature*

\_\_\_\_\_  
*Date*