

PROPERTY MANAGEMENT APPLICATION -LANDLORD

Rental Property Address: _____

Legal Description: _____ **P.I.D.:** _____

Registered Owner(s) of Property: _____

Registered Owner(s) Address: _____

Phone # Res.: _____ **Bus.:** _____ **Cell:** _____

Fax: _____ **Email:** _____

Proof of Ownership required

(B.C. Online search to be charged to client if not provided - \$15.00)

Name(s) of Local Contacts/Relatives (if applicable):

Phone # Res.: _____ **Bus.:** _____ **Cell:** _____

Accountant's Name: _____ **Phone #:** _____

Accountant's Address: _____

Insurance Agent: _____ ***(Cover Note required)***

Property Information:

Size of Property (Square Feet): _____ **Year Property was Built:** _____

Number of Bedrooms: _____ **Number of Bathrooms:** _____

Houses:

Plumbing - Copper *or* Plastic: _____ **Age:** _____

Roof - Type: _____ **Age:** _____

Heating - Type: _____ **Approx. cost per month:** _____

Wiring - Fuse Box *or* Breaker Panel: _____ Age: _____

Pool/Hot Tub - Special Instructions: _____

Location of Utilities:

Electrical Panel: _____

Gas: _____

Water Shut Off: _____

Alarm Monitoring:

Alarm Code: _____ Password: _____

Alarm Company Name: _____ Phone #: _____

Can it be Cancelled or Transferred?: _____

Condos:

Strata Plan #: _____ *(copy of Bylaws required)*

Maintenance fees: _____ To be paid by DPM. **YES** **NO** *(check box)*

Parking Stall #: _____ Storage Locker #: _____

Name of Management Company: _____

Contact Name: _____ Phone #: _____

1. I am/we are NON-residents of Canada for income tax purposes.

I /we agree to file all forms and tax returns required of a non-resident by Revenue Canada and understand and agree that Dennison Property Management Ltd. will be acting as our agent in this regard.

YES **NO** *(check box)*

2. We are Residents of Canada for income tax purposes.

YES **NO** *(check box)*

Comments: _____

Owner name -print

Owner signature

Date

Owner name -print

Owner signature

Date